

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
MARCH 15, 2017
EXECUTIVE SESSION 5:10 P.M.
REGULAR SESSION 5:30 P.M.**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL Time: _____ p.m.

Dr. Swabb _____ Mrs. Brewer _____ Mr. Lavey _____
Mrs. Smith _____ Mr. Roberts _____
Vote: _____

III. ENTER EXECUTIVE SESSION

Executive Session (ORC 121.22)

- (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing
- _____ (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding
- _____ (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action
- _____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes
- _____ (G) (6) Specialized details of security arrangements

Motion: _____ Second _____
Swabb _____ Brewer _____ Lavey _____ Smith _____ Roberts _____
Vote: _____

IV. EXIT EXECUTIVE SESSION

Motion: _____ Second _____
Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____
Vote: _____

V. ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second _____
Lavey _____ Smith _____ Roberts _____ Swabb _____ Brewer _____
Vote: _____

VI. BOARD PRESIDENT'S REPORT: Dr. Scott Swabb

- A. Welcome
- B. Review of Agenda

VII. STUDENT ACHIEVEMENT: Mrs. Carolyn Smith

A. Elementary Student Recognition

Mrs. Lavey would like to recognize Traycen Dues. Traycen is 6 years old and is the son of Lauren and Ty Dues. He has an older brother Jayden. He has a dog, Sophia, 2 hamsters, Timber, Timbit and 2 guinea pigs. He has lots of pets to take care of. In his free time he likes to play and run with his friends. His favorite subject in school is math. He does an amazing job with finding numbers on a 100¢ chart and figuring out numbers that are more and less, even big numbers. My greatest joy as a teacher for Traycen though is his desire and motivation to learn and do his best. He came in to kindergarten with little letter knowledge but has taken off and is becoming a fluent reader. He is very independent and is always willing to lend a hand. He is a great representation of what Bradford's best is.

Mrs. Ridout would like to recognize Charity Miller for her hard work and helpfulness in the classroom. Charity is the daughter of Chelsea Abney. Charity has a sister named Chloe. Charity enjoys playing house with her neighbors and playing outside. In the classroom Charity is always putting in the hard work and doing her best to succeed in reading and math. At the beginning of the year it was a struggle for her to learn the letters and letter sounds of the alphabet but she is now reading books and knows most of her kindergarten heart words. She is very helpful when I need assistance and is willing to help out her classmates as well. She always completes tasks the first time she is asked to do so. She is a natural leader. It is for these reasons that I chose to recognize Charity Miller.

B. MS/HS Student Recognition

Mrs. Moore would like to recognize Aspen Weldy for Bradford's March student recognition. I'm recognizing Aspen for her dedication to Bradford High School. She's the editor for the High School yearbook and president of the Junior class. Last year as a yearbook staff member, she would critique yearbook pages and that's when I knew she would make a great yearbook editor; and she hasn't disappointed me yet. Being a co-advisor for the Junior class, I see all the officers taking charge and being leaders but especially Aspen. Aspen does a great job of keeping things running smoothly during Junior officers' meetings and Junior meetings.

Aspen's mom is Kathy Knecht and her sisters are Brit Moore, Kenzie Weldy, Karissa Weldy, Aubreyonna Bayless, and Kendall Weldy. She plays volleyball, softball, and is a cheerleader. She holds a job during the summer at the Weldy's Dairy Bar. Some of her hobbies are photography, drawing, and having fun with her friends and family. After graduation, Aspen wants to attend Wright State University and study to become a RN and then work towards becoming a NICU nurse. Aspen wants to become a NICU nurse because she wants to make an impact on people's lives. She wants to see people become better and to know that she helped them achieve that. And that's what makes her a good candidate for Student of the Month at Bradford.

Mrs. Estes would like to recognize Lance Preston. Lance Preston is a Junior at Bradford High School. He is the son of Heather Zea and Jack Preston. Lance has been my student since 8th grade. Lance is a laid back, quiet student that

blends into the background at our school. He is a student that does not converse much with others but is very intelligent.

I nominate Lance Preston as Bradford's student of the month for a random act of kindness that he tried to keep quiet and anonymous. One of our special needs kids is in art with Lance and during the yearbook carnation sales for Valentine's Day Lance sent her a carnation out of the goodness of his heart. It was the only carnation she received that day and she appreciated it very much and was excited to have one sent to her. I wish other students would take the time and think of those that may be left out or not thought about when fundraisers such as the flower sales take place. I know this is hard for him to be recognized, but I am very proud of him for this random act of kindness.

VIII. STAFF SPOTLIGHT

IX. LEGISLATIVE LIAISON OFFICER: Mr. John Lavey

X. ADMINISTRATIVE REPORTS

- A. Mr. Ken Miller, Superintendent
 - 1. Overview
- B. Mrs. Tracy Trogdlon, Elementary Principal
 - 1. Overview
- C. Mr. Chris Abke, Secondary Principal
 - 1. Overview
- D. Mr. John McGiffin, Athletic Director/Transportation Director
 - 1. Overview

XI. PUBLIC PARTICIPATION

XII. FINANCIAL REPORT FROM THE TREASURER: Ms. Dawanna Cron

- A. Consent Calendar (items 1 through 7) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion: _____ Second _____
Smith _____ Roberts _____ Swabb _____ Brewer _____ Lavey _____
Vote: _____

- 1. Approve Meeting Minutes:
 - February 15, 2017 Regular Meeting
 - March 2, 2017 Special Meeting
- 2. Financial Journal . February, 2017
- 3. Check Register . February, 2017
- 4. Forecast updates . February, 2017
- 5. Approve Appropriation Amendments

6. Approve amounts and rates determined by the Budget Commission for tax year 2017.
7. Approve the following donations:
 - \$400 from Athletic Boosters for football clinic
 - \$5,051.50 from Athletic Boosters for football uniforms
 - \$1,100 from Athletic Boosters for Insite helmet conversion

END OF CONSENT AGENDA

XIII. OLD BUSINESS

- A. None

XIV. NEW BUSINESS

- A. Consent Calendar (items 1 through 4) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion: _____ Second _____
 Roberts _____ Swabb _____ Brewer _____ Lavey _____ Smith _____
 Vote: _____

1. Employment
 - a. Two and a half (2 1/2) Year contract for Skip Miller as the Bradford Exempted Village School District Maintenance/Custodial Supervisor commencing on March 20, 2017 and ending on July 31, 2019.
 - b. Two (2) Year contract for John McGiffin as the Bradford Exempted Village School District Athletic/Transportation Director commencing on August 1, 2017 and ending on July 31, 2019.
 - c. Two (2) Year contract for Justin Morrell as the Bradford Exempted Village School District Technology Director commencing on August 1, 2017 and ending on July 31, 2019.
2. The Superintendent recommends approval for the Ohio FFA Camp Muskingum June 26 through June 30, 2017.
3. The Superintendent recommends approval for a lease agreement with Woodhull for printer and copier services for a total of 60 months.

END OF CONSENT AGENDA

4. Superintendent recommends the approval of the New or Revised Bylaws, Policies, and Guidelines (third reading):

Volume 34 Number 2 Update

Policies

- 2460-03 . Independent Educational Evaluations (New)
- 4162 . Drug and Alcohol Testing of CDL License Holders (Revised)
- 5112 . Entrance Requirements (Revised)
- 5200 . Attendance (Revised)
- 5223 . Release Time for Religious Instruction (Revised)
- 5320 . Immunization (Revised)
- 7300 . Disposition of Real Property/Personal Property (Revised)
- 9270 . Equivalent Education Outside the Schools (Home Schooling) (Revised)

Guidelines

- 2460.03 . Independent Education Evaluations (New)
- 2623.02 . Midyear Promotion for Third Grade Students Retained due to Performance on English Language Arts Assessment (New)
- 4162A . Memorandum to CDL License Holders Regarding the District's Drug-Testing Program (Revised)
- 5111 . Admission to the District (Revised)
- 5112 . Admission to Kindergarten (Revised)
- 5320 . Immunization (Revised)
- 8310A . Public Records (Revised)
- 8310E . Records Retention and Disposal (Revised)
- 8330 . Student Records (Revised)
- 8310 F4 . Application for One-Time Records Disposal (Delete)
- 8310 F5 . Schedule of Records Retention and Disposition (Delete)
- 8310 F6 . Certificate of Records Disposal (Delete)

Special Release EDGAR Collection January 2016

Policies

- 1130 . Conflict of Interest (Revised)
- 3113 . Conflict of Interest (Revised)
- 4113 . Conflict of Interest (Revised)
- 6110 . Grant Funds (Uniform Grant Guidance) (Revised)
- 6111 . Internal Controls (New)
- 6112 . Cash Management of Grants (New)
- 6114 . Cost Principles . Spending Federal Funds (New)
- 6116 . Time & Effort Reporting (New)
- 6325 . Procurement . Federal Grants/Funds (New)
- 6550 . Travel Payment Reimbursement (Revised)
- 7310 . Disposition of Surplus Property (Revised)
- 7450 . Property Inventory (Revised)
- 8500 . Food Services (Revised)

Special Update March 2016

Guidelines

- 3120C . Pre-Employment Interview Questions
- 4120C . Pre-Employment Interview Questions

Volume 35 Number 1 Update

Policies

- 0100 . Definitions (Replacement)
- 0167.1 . Use of Electronic Mail/Text Messages (Revised)
- 0169.2 . Open Meetings/Sunshine Law (Revised)
- 1530 . Evaluation of Principals and Other Administrators (Revised)
- 1619 . Group Health Plans (New)

- 3419 . Group Health Plans (Revised)
- 4419 . Group Health Plans (Revised)
- 1619.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 3419.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 4419.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 1619.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 3419.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 4419.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 1619.03 . Patient Protection and Affordable Care Act (New)
- 3419.03 . Patient Protection and Affordable Care Act (New)
- 4419.03 . Patient Protection and Affordable Care Act (New)
- 2460 . Special Education (Revised)
- 3223 . Standards-Based School Counselor Evaluation (Revised)
- 5830 . Student Fund-Raising (Revised)
- 6605 . Crowdfunding (New)
- 8330 . Public Records (Revised)
- 9700 . Relations with Special Interest Groups (Revised)

Guidelines

- 1530 . Standards-Based Principal Evaluation System (Revised)
- 1619 . Employee-Sponsored Wellness Program (New)
- 3419 . Employee-Sponsored Wellness Program (New)
- 4419 . Employee-Sponsored Wellness Program (New)
- 1621 . Federal Group Health Continuation (COBRA) (New)
- 3421 . Federal Group Health Continuation (COBRA) (Replacement)
- 4421 . Federal Group Health Continuation (COBRA) (Replacement)
- 1623A . Prohibition Against Disability Discrimination in Employment (Revised)
- 3123A . Prohibition Against Disability Discrimination in Employment (Revised)
- 4123A . Prohibition Against Disability Discrimination in Employment (Revised)
- 2623B . Security Provisions for Statewide Assessments (Revised)
- 3220A . Evaluation of Staff (Delete)
- 6470 . Stale Dated Checks Procedure (New)
- 8330 . Student Records (Revised)

Special Release-Tech Update-Phase 1

Policies

- 7540 . Technology (Revised)
- 7540.01 . Information & Technology Collection (Revised)
- 7540.02 . Web Content, Services and Apps (Revised)

Guidelines

- 7540A . Staff and Student Training Regarding the Internet (New)
- 7540.02 . Web Content and Functionality Specifications (Revision)

Motion: _____ Second _____
 Swabb _____ Brewer _____ Lavey _____ Smith _____ Roberts _____
 Vote: _____
 Vote: _____

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Motion: _____ Second _____

Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____

Vote: _____

XVI. EXIT EXECUTIVE SESSION

Motion: _____ Second _____

Lavey _____ Smith _____ Roberts _____ Swabb _____ Brewer _____

Vote: _____

XVII. ADJOURNMENT

Motion: _____ Second _____

Smith _____ Roberts _____ Swabb _____ Brewer _____ Lavey _____

Vote: _____